



To: All Members of the Nautical Institute, Cyprus Branch

Please note that the Annual General Meeting (2012) of the Nautical Institute, Cyprus Branch will be held at CYMEPA HOUSE, Irinis Square & Navarinou Street, Limassol CY3309, Cyprus on:

Tuesday 13th March 2012 commencing at 1815hrs.

The agenda items are as follows:

- 1) To confirm the Minutes of the last Annual General Meeting (if any).
- 2) To consider matters arising from the last Annual General Meeting (if any).
- 3) Advice on nominations.
- 4) Election of Honorary Secretary, Honorary Treasurer, Chairman and Vice Chairmen for the Branch 2012/13.
- 5) Chairman's acceptance and report on branch activity/plans.
- 6) Hon. Treasurer's Report.
- 7) Any other business and suggestions.

Members are invited to note the nomination procedure for election to committee and are requested to nominate their candidates in writing by email accordingly. If there are more nominations than places available on committee then a ballot will be held during the AGM.

Following the AGM there will be a presentation entitled 'Shipping KPIs – Development and Updates' by Markus Schmitz, Managing Director, Soft Impact Ltd. Details to follow.

Please confirm your attendance by contacting Hon Sec. Evan Mackay on email e.Mackay@csmcy.com or call him on 25843268

Thank you.

The Branch Committee

Extracts from Constitution – Membership of Branches

5 (i) The Business of the Branch shall be managed by a branch committee elected by the Branch members and shall consist of the following officers: Chairman, Vice-Chairmen (where applicable), Honorary Secretary, Honorary Treasurer. Any member of council resident in the area shall be a member of the branch committee ex officio. In addition to the above Officers and members of council, the Branch committee shall consist of not less than six and more than sixteen elected members. Members engaged in a seagoing capacity should comprise at least $\frac{1}{4}$ of the committee.

ii) Nomination for Officers of a Branch must be members of The Nautical Institute and resident in the branch area. Nomination of a candidate for the committee of the Branch should be delivered in writing to the Branch Secretary by the proposer and seconder both of whom should be members of the Branch. The written consent of a nominee to serve in the appropriate capacity should accompany a nomination. Such nomination will be considered for the next election if received before the branch AGM....